



Researcher and Educator Checklist

Willsboro Research Farm, Willsboro

This checklist is intended to be a helpful resource as you collaborate with Cornell University Agricultural Experiment Station (CUAES) staff to begin a project at the **Willsboro Research Farm in Willsboro, NY**, one of nine farms managed by CUAES. It is **highly recommended** that you sit down with the farm supervisor at this location **well in advance** of beginning a new project to review each topic below.

Contact Information:

- List contact information for all project participants (PI, technicians, graduate students...):**

- Do the members of your program have the required training and certifications (WPS, SPCC, pesticide license, tractor safety certification, DOT approval, ...)**

Project Overview and Requirements: Topics for Discussion:

- Briefly summarize your project and project goals:**

Define project parameters:

- Start date/end date (duration)

- Size/layout/plot dimensions

- Crop(s) grown

- Site history/requirements/location

- Isolation requirements (Y/N)

- Organic or conventional

- Level of farm acumen (e.g. experience with equipment, weather, crop, insects...)

Define needs/expectations for:

- Labor/service assistance from CUAES staff

- Specific equipment (site prep., planting, harvest)

- Pesticide applications/ other pest management/ WPS

 - Fertilizer (type, quantity)

 - Mulch/cover/companion crops/compost

 - Irrigation (Y/N, type)

 - Facility space: workroom, drying ovens, pesticide storage, equipment storage, high tunnels, lysimeter plots
- **Outline of class needs (course #, students, lunch, safety)**