This checklist is intended to be a helpful resource as you collaborate with Cornell University Agricultural Experiment Station (CUAES) staff to begin a project at Bluegrass Lane in Ithaca, NY, one of nine farm operations managed by CUAES. It is highly recommended that you sit down with the farm supervisor at this location well in advance of beginning a new project to review each topic below.

Contact Information:

- List contact information for all project participants (PI, technicians, graduate students...):

- Do the members of your program have the required training and certifications (WPS, SPCC, pesticide license, farm equipment, truck...)

Project Overview and Requirements: Topics for Discussion:

- Briefly summarize your project and project goals:

- Define project parameters:
- Start date/end date (duration)

- Size/layout/plot dimensions

- Crop(s) grown

- Site history/requirements/location

- Isolation requirements (Y/N)

- Organic or conventional

- Level of farm acumen (e.g. experience with equipment, weather, crop, insects...)

**Define needs/expectations for:**

- Labor/service assistance from CUAES staff

- Specific equipment (site prep., planting, harvest)

- Pesticide applications/ other pest management/ WPS
- Fertilizer (type, quantity)

- Mulch/cover/companion crops/compost

- Irrigation (Y/N, type)

- Facility space: shop—lab—drying ovens—pesticide storage—equipment storage

- Outline of class needs (course #, students, lunch, safety)